

Sal Gannon

sgannon@gmail.com

1301 42nd Street • NY, NY 11429 • 713.641.1212

EDUCATION

Master of Business Administration, May 2008-Jan 2010

Long Island University/CW Post Campus, Brookville, NY

GPA: 3.7

Bachelor of Arts in Anthropology, Sept. 2003-May 2007

Stony Brook University, Stony Brook, NY

GPA: 3.2

HONORS

- Beta Gamma Sigma MBA Honor Society (C.W Post College)
- Dean's List: 2003-2004, 2007 (Stony Brook University)

SKILLS

- Language: Fluent in Hindi
- Computer: Proficient in MS Office Suite

RELATED EXPERIENCE

Customer Liaison, Jan. 2006-April 2008

Highwood Group, Inc., Forest Hills, NY

- Acted as a liaison between brokerage firm and possible buyers of commercial properties
- Conducted extensive research to identify potential business investments for commercial brokerage.
- Utilized various research methods to compile list of feasible business investments
- Interfaced with banks regarding business loans for start-up/expansion opportunities
- Reviewed client bank statements in depth to insure accuracy for financing options.
- Created and administered surveys to new and existing clientele to obtain feedback regarding customer service.
- Documented and resolved all questions from clients related to business investments, financing options, potential growth and profits.

ADDITIONAL EXPERIENCE

Private Tutor, Jun. 2003-May 2007

Volunteer, Elmhurst, NY

- Created training material for honor students enrolled in rigorous academic programs.
- Administered customized curriculum to students grades 4-6 in Mathematics, Science and English.
- Increased student preparedness for city board examinations and prospective advanced classes.
- Successfully increased overall academic performance in the classroom by 50 percent.
- Developed new clients through robust canvassing, referrals and repeat business.

Operations Internship, Mar. 2006-May 2006

Stony Brook University Medical Center, Stony Brook, NY

- Conducted patient interviews related to Emergency Department protocol.
- Evaluated interviews for research feedback using objective analytical criteria.
- Analyzed and recommended workflow and patient procedures to improve service delivery.
- Corresponded with medical staff, research department and peers to compile and deliver customized recommendations