

# Sal Gannon

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## EDUCATION

### **Master of Business Administration, May 2008-Jan 2010**

Long Island University/CW Post Campus, Brookville, NY

**GPA: 3.7**

### **Bachelor of Arts in Anthropology, Sept. 2003-May 2007**

Stony Brook University, Stony Brook, NY

**GPA: 3.2**

## HONORS

- Beta Gamma Sigma MBA Honor Society (C.W Post College)
- Dean's List: 2003-2004, 2007 (Stony Brook University)

## SKILLS

- Language: Fluent in Hindi
- Computer: Proficient in MS Office Suite

## RELATED EXPERIENCE

### **Customer Liaison, Jan. 2006-April 2008**

**Highwood Group, Inc.**, Forest Hills, NY

- Acted as a liaison between brokerage firm and possible buyers of commercial properties
- Conducted extensive research to identify potential business investments for commercial brokerage.
- Utilized various research methods to compile list of feasible business investments
- Interfaced with banks regarding business loans for start-up/expansion opportunities
- Reviewed client bank statements in depth to insure accuracy for financing options.
- Created and administered surveys to new and existing clientele to obtain feedback regarding customer service.
- Documented and resolved all questions from clients related to business investments, financing options, potential growth and profits.

## ADDITIONAL EXPERIENCE

### **Private Tutor, Jun. 2003-May 2007**

**Volunteer**, Elmhurst, NY

- Created training material for honor students enrolled in rigorous academic programs.
- Administered customized curriculum to students grades 4-6 in Mathematics, Science and English.
- Increased student preparedness for city board examinations and prospective advanced classes.
- Successfully increased overall academic performance in the classroom by 50 percent.
- Developed new clients through robust canvassing, referrals and repeat business.

### **Operations Internship, Mar. 2006-May 2006**

**Stony Brook University Medical Center**, Stony Brook, NY

- Conducted patient interviews related to Emergency Department protocol.
- Evaluated interviews for research feedback using objective analytical criteria.
- Analyzed and recommended workflow and patient procedures to improve service delivery.
- Corresponded with medical staff, research department and peers to compile and deliver customized recommendations